



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to an Ordinary Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon on **Wednesday 28th July 2021 at 7:30pm.**

Members of the public and press are welcome to attend this meeting. All attendees must observe social distancing guidelines. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To fill the casual vacancy on the Council by co-option
4. Approval and signature of the minutes of the Annual meeting of 19th May 2021
5. Matters arising
6. Open Forum
7. To appoint two members to the Finance Committee and an HS2 representative
8. Finance:
 - a. To receive the Financial Report and consider invoices to be paid
 - b. To consider a request for payment for repairs done to the Station Road sign
 - c. To consider a request from SNAST for an annual donation
 - d. To consider recommendations from the Finance Committee for the applications to the 2021 Small Village Grants program
 - e. To consider the purchase of a second Union Flag
9. Playground: To review a summary of the 2021 RoSPA inspection report for the play area and consider any recommended action
10. To review and approve the following documents:
 - a. Complaints policy
 - b. Expenses policy
 - c. Flag policy
 - d. System of Internal Control
 - e. Standing Orders
 - f. Data Protection Policy
 - g. Subject Access Request Procedure
 - h. Data Breach Policy
 - i. Records Retention Policy
11. To consider the options available to reduce the glare from some of the streetlights
12. To consider the Council's next steps in the Priory Fields project
13. To consider an approach and costs for maintaining the pump garden on Church Street
14. To receive an update from the Highways Officer on the Helmdon Wall area and consider recommendations
15. To receive an update from the Council's Blackpits representative regarding complaints received about tractors travelling through the village

16. To receive an update on the Planning Committee meetings held since 24th March 2021
17. To consider a request from the Helmdon WI to plant a tree on the green area at Station Road.
18. Councillor questions
19. Close

Signed _____ Dated _____

Helen du Bois
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